

**SECRET**

9 July 1951

ADMINISTRATIVE SERVICES

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1. Arrangements for [REDACTED] finalized and approval given to obligate \$4,000,000 by DCI. Letters of intent to construction contractor and architect signed, accepted, and encumbered prior to 30 June 1951. Work expected to begin within about two or three weeks.

2. Space plan for I, J, K, and L Buildings on the basis of locating equivalent OPC and OSO in contiguous space completed. Move is in process.

3. I&S move from 2210 E Street to temporary I Building completed.

4. Most activities have been contacted in regard to their requirements for a new building. It is expected that all requirements will have been actually received by the end of this week. The building designed by PBS has met with considerable opposition in OSO and OPC.

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5. The [REDACTED] is nearly completed. Moving has started and will be completed in approximately two weeks.

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6. As a result of a meeting between [REDACTED] and Mr. Wolf, it was agreed that CIA would be authorized to purchase equipment necessary to handle PW printing and that the printing work in connection with NIS would remain with GPO. Contracts have already been made for the printing equipment. A letter from the Director of the Bureau of the Budget to the DCI confirmed this arrangement and a reply prepared by Mr. Wolf for the signature of the DCI left the decision open with regard to NIS. It is Mr. Wolf's intension to reopen this question within a few months.

7. Nothing constructive has occurred in connection with the warehouse for Procurement. A complete explanation is contained in my memorandum of 3 July 1951 to the DD/A.

**CONFIDENTIAL**

Document No. _____
No Change In Class. <input type="checkbox"/>
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Class. Changed To: TS S C
Reason: 73-2
Date: 3-11-78 By: 35

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Approved For Release 2001/08/31 : CIA-RDP78-04718A000300320002-3

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<b>SECRET</b> TRANSMITTAL .IP		
9 July 1951 DATE		
TO: ADD/A (General) [REDACTED]		
BUILDING	ROOM NO.	
REMARKS:  A list of most important accomplishments in Administrative Services during your absence per your request.		
FROM: Chief, Administrative Services [REDACTED]		
BUILDING	ROOM NO.	EXTENSION
FORM NO. 36-8 SEP 1946 <b>SECRET</b>		

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STATINTL